

100.9 – Transportation Policy

Learningstorm Education Society

(Revised - August 2014)

Overall responsibility for arrangements and supervision of the travel and activities are the responsibility of the school principal. The principal will ensure the following requirements are met in approving non-scheduled transportation.

1. Passenger lists are available in the school and provided to the driver.
2. Vehicles used have the appropriate permits and licences.
3. The designated drivers are
 - a. in possession of valid and appropriate driver's licences;
 - b. are in good health and
 - c. accident-free for at least three years.
4. All drivers, whether employees or volunteers, must annually provide a copy of a driver's abstract that is to be kept on file in the school.
5. Drivers must undertake not to operate the vehicle in an unsafe manner or in contravention of any statute or regulation governing the operation of motor vehicles.
6. The designated driver must comply with the B.C. Motor Vehicle Act which states that while driving a vehicle in the Province of British Columbia, drivers may not talk on a cell phone that is not hands free or use any other device, including a GPS device, that does not require one touch to activate. Texting or e-mailing while driving is also not permitted while the vehicle is moving.
7. The vehicle's carrying capacity must not be exceeded.
8. The necessary vehicle insurance is carried.
9. If passenger vehicles are being used
 - a. no more than one student occupies the front seat
 - b. students only occupy seats equipped with seat belts

- c. the vehicle is deemed to be in suitable and safe condition
10. Activities requiring transportation are approved in advance by the principal.
 11. If contracted vehicles are being used, there must be a formal written contract for the transportation required.
 12. Written parental consent is obtained for each student requiring transportation to or from school sanctioned events or excursions.
 13. Students are instructed as to the proper procedure for boarding and exiting a bus and in proper and safe conduct while aboard.
 14. No student will be permitted to drive their own vehicle, an employee's motor vehicle or a district-owned motor vehicle for school activities or school errands.