

100.3 LEARNER SUPERVISION POLICY (at school)

Pacific School of Innovation and Inquiry

Revised: April 24, 2018

Rationale

The purpose of the Learningstorm Education Society's Supervision Policy is to provide guidelines for all teachers, staff, parents, and volunteers, collectively referred to as "Supervisors", who work with learners registered in the school during the academic year. These guidelines are intended to assist Supervisors in carrying out their responsibility to provide appropriate supervision of students throughout the school day.

Policy

Learners at PSII will receive a level of supervision commensurate with their age, experience, ability, and need and with consideration given to context as it pertains to safety. Learners will be in the least restrictive environment possible with safety as the overarching goal.

Procedure

- Learners may arrive to school as early as 9:00 a.m. and will be supervised from 9:00 onward until dismissal, normally at 3:30 p.m.
- Learners who arrange with the school to arrive earlier or stay later will also be accommodated and supervised.
- Learners and staff are expected to use our attendance sign-in/out tablet each day and each time they leave the school for any reason prior to dismissal time (e.g. lunchtime; medical appointment).
- Learners who sign-out prior to dismissal time and who are still in the care of the school (e.g. lunchtime) must indicate the reason for leaving the school.
- Learners' contact information must be on file and accessible to all staff for when they are out of the school during school time (e.g. lunchtime). This includes:

- Email address (required)
 - Trello account (required)
 - Text/SMS (optional but recommended)
- Once a student is dismissed from school after 3:30 p.m., the school staff is not responsible for supervising the student unless an arrangement has been made ahead of time with parents.
- Learners may travel independently to regularly-visited sites within walking distance of the school for parts of their educational program that require it (e.g. YMCA). Their independence level for such travel is determined by teachers upon assessment of
 - Learner's comfort
 - Learner's experience
 - Learner's age
 - Parents' comfort
 - Learner's ability
 - Learner's perceived state of mind
- Learners may use common areas in Nootka Court for breaks and lunch. Nootka Court is not officially supervised by school staff, so sign-out is recommended.